



for Awards subject to the Federal Research Terms and Conditions (RTC) [For a list of RTC agencies, please visit: https://www.nsf.gov/awards/managing/rtc.jsp](https://www.nsf.gov/awards/managing/rtc.jsp)

I. Project Information

PD/PI Name PD/PI Dept.

Project Title

Federal Sponsor

Award Number Brandeis Grant No.

Current Budget Period Start Date End Date

Requested Budget Period Start Date End Date
(if applicable)

Unobligated Balance
(if applicable)

II. Approval Sought

Brandeis Approvals

Pre-Award Costs (up to 90 days) Rebudget to purchase Equip
(Science or special equipment)

Initial No-Cost Extension

Federal Agency Approvals

		COSTS:	
Additional No-Cost Extension, or 1st one*	<input type="text"/>	Rebudgeting Trainee/Participant	<input type="text"/>
Carry Forward of Funds*	<input type="text"/>	Alterations/Renovations >	<input type="text"/>
Change in Project Scope/Objectives	<input type="text"/>	Foreign Travel*	<input type="text"/>
Reduction of Effort: PD/PI/Key Pers. > 25% **	<input type="text"/>	Pre-Award Costs (>90 days)	<input type="text"/>
Addition of Subaward or Transfer of Substantive Portion of Work		<input type="text"/>	
Other - Describe:	<input type="text"/>		

* if approval is required by agency ** or absence for more than 3 months

III. Justification (attach 2nd page if necessary)

IV. Planned Use of Funds (attach 2nd page if necessary)

V. Budget Modifications (if applicable) - Required to Attach a Revised Budget

V. Certification

This request is proper in relation to and consistent with the approved project objectives(s). This action will not hinder completion of the approved project, nor increase the total amount to be expended.

Principal Investigator Signature

Date

VI. ORA Approval

ORA Signature

Date Submitted to Sponsor